



**NAVARRO COLLEGE BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
November 14, 2024**

On Thursday November 14 2024, the governing body of Navarro College gathered at Navarro College – Waxahachie to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. “Buster” Atkeisson, Trustee Faith Boyd, Trustee Loran Seely and Trustee Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Mr. Guy Featherston	Executive Dean - Waxahachie, and Health Professions
Ms. Jeanette Underwood	Dean – Midlothian, and Dual Credit
Dr. Richard Phillips	Executive Dean of Academic Studies
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Ms. Stacie Sipes	Executive Director of Marketing
Ms. Susan Womack	Director of Institutional Research
Ms. Karen Simons	Executive Assistant to District President
Ms. Amber Turton	Coordinator of Waxahachie location
Avis Brown	Professor of Economics - Midlothian
Brett Patrick	Harris-Craig Architects
Felicia Snell	College & Career Success Coach - Waxahachie
Kent Harris	Harris-Craig Architects
Patti Binger	Coordinator of Operations/Advisor for Health Professions - Waxahachie
Erin Green	Assistant College Stores Director – Ellis County
Bailey Littles	Accounting Clerk - Waxahachie
Dzuy Nguyen	Professor of Biology - Waxahachie
Dessita Rury	Professor of English - Waxahachie

**Call to Order**

Chairman Phil Judson called the meeting to order at 7:00 pm and began the meeting with prayer.

**Board Announcements**

Chairman Phil Judson asked the Trustees if they have any announcements to make.  
No announcements were made.

**Open Forum Time**

Chairman Phil Judson asked if there are any requests to address the Board.  
No requests were made to address the board.

## **Consent Calendar**

- a. Minutes – October 17, 2024 Board Meeting
- b. Updates to Board Policies
  - GI – Animals on Campus

Chairman Phil Judson asked for a motion and second to approve the Consent Calendar.

*Trustee Loran Seely made a motion to approve the Consent Calendar and second by Vice-Chairman Billy Todd McGraw. All in favor / none opposed*

## **Board Self-Assessment**

Marcy Ballew and Dr. Jeanetta Johnson presented the SACSCOC Resource Manual for Principals of Accreditation Standard 4.2g which states “The governing board defines its responsibilities and regularly evaluates its effectiveness.” The new process is group reflection on Board roles, responsibilities, limits, and effectiveness instead of individual reflection. Areas for continued growth are discussed and documented and additional training or resources will be provided to the Board if requested based on Board findings.

The new process timeline starts on November 14, 2024 with the introduction of 2024 Board self-assessment. Then November 15 – December 11, 2024 will be a self-reflection period, and in the December 12, 2024 Board Meeting the assessment will be discussed.

## **Take Action on Resolution and Order of Election**

Chairman Phil Judson asked for a motion and second to approve the Resolution and Order of Election.

*Trustee A.L. Atkeisson made motion to approve Resolution and Order of Election and second by Trustee Faith Boyd. A record vote is required.*

Record vote:

- Chairman Phil Judson - Yes
- Vice-Chairman Billy Todd McGraw - Yes
- Trustee Richard Aldama - Yes
- Trustee A.L. Atkeisson - Yes
- Trustee Faith Boyd - Yes
- Trustee Loran Seely - Yes
- Trustee Kim Wyatt - Yes

## **Update on Enrollment**

Vice President Sina Ruiz presented the enrollment update.

Spring 2025 enrollment progress as of November 13, 2024 shows dual credit up 4% and credit hours down 9%.

Fiscal Year 2024 performance outcomes projections show certificates and/or degrees are up by 108 and high demand credential lead licensure are up 35 compared to THECB projection.

Fiscal Year 2024 performance outcome projections show dual credit 15 semester credit hours are up 137 and GAI transfer with 15 semester credit hours and/or 30 semester credit hours dual credit are up 341.

Fiscal Year 2025 performance outcome projections show certificates and/or degrees up by 162 and high demand credential lead licensure up by 20 compared to THECB projection.

Fiscal Year 2025 performance outcome projections show dual credit 15 semester credit hours dual up 156 and GAI transfer with 15 semester credit hours and/or 30 semester dual credit up by 7.

## **Finance and Operations**

Vice President Teresa Thomas presented October 2024 Financial Statement.

There were \$1.3 million in budget adjustments in November 2024 with most of the adjustments for grants, roof repairs, and police vehicles.

Education and the General Fund are up in revenue from the same time last year. The following percentages of total budget received are 44.7% Academic, 40.1% Continuing Education, 1.89% Local Appropriations, 45.9% State Funds, 4.96% Federal grants projects, 47.8% State grants projects, 80.9% Local grant projects, and 45.7% Auxiliary Fund. The total budget percentage earned to date is 37.9%.

The disbursement of funds report ending October 2024 shows other expenditures increased \$6.14 million, and Auxiliary lower by \$14,260 than October 2023.

Comparative sources and disbursements show Education and General Fund revenue is higher \$1.18 million than October 2023. The budget to actuals shows net income is \$3 million less than at the same time last year. The available cash to cash equivalents as of October 31, 2024 have increased. There were increase on interest in the investments. The average monthly expenditure budget covered by available cash is 4.43% as of October 2024.

Chairman Judson asked for a motion to approve the October 2024 Financial Statement.

*Trustee Richard Aldama made a motion to approve the October 2024 Financial Statement and second by Trustee A.L. Atkeisson. All in favor / none opposed.*

## **Albritton Building Plans**

Brett Patrick with Harris Craig Architects presented two plan options to the Board. Two investigations were done on the building, one in March which showed the southeast corner has the most damage. The ground level is 7 inches off and the second floor is 4 inches. The other investigation done in May showed concrete beams up against the wall, and rebar corroded which indicates long-term moisture exposure. Proposal #1 is to renovate the building with repair to roof beams and that will only stabilize the building. Proposal #2 is to demolish and rebuild with new slab, new walls, and more energy efficient.

Chairman Judson asked for a motion and second to move forward with proposal #1 or proposal #2 for the Albritton Building Project.

*Trustee Faith Boyd made a motion to move forward with proposal #2 for the Albritton Building project and second by Trustee Loran Seely. All in favor / none opposed.*

## **Waxahachie Update**

Executive Dean of Waxahachie & Health Professions Guy Featherston presented the update. He introduced Faculty and Staff from Waxahachie location that were present at the Board Meeting. He shared several events the Waxahachie location has hosted or participated in during the year (Bulldogs Serve at Waxahachie Care, Fall Festival, Fall Transfer Day, PTK Honor Society Induction, Dear Day with Wedgeworth Elementary, Meals on Wheels, SGA State Meeting, Community Resource Fair, Brilliance, Spring Bash SGA, Ellis County Chamber Events, MCI Drill, and Beauville. He thanked the Physical Plant for their great job on renovating a space for Cosmetology, Human Resources Office and Lactation Room. He ended his presentation with the passing of Vernon Douglas Barnes, a tremendous supporter of Navarro College and an active member of the community.

Chairman Phil Judson thanked Guy Featherston for the work he and his team accomplishes and the positive effect it has in the community. Dr. Fegan commented on how effective Guy Featherston represents the College.

### **Update on Personnel Actions**

Vice President Marcy Ballew presented the following appointments made during the period of October 18 to November 14, 2024:

- La Rhonda Freeman – Record & Communication Specialist

The following exits were announced during the period from October 18, 2024 to November 14, 2024:

Resignation:

- Jerry White – Security Administrator (1/31/2025)
- Jennie Alcantar – Coordinator of Career & Transfer Services (12/31/2024)

Termination:

- Alicia Lewis Thomas – Program Coordinator - Adult Education

She concluded her report and asked if there were any questions. No questions were asked.

### **District President's Report**

Dr. Fegan shared with the Board upcoming events for November and December (Football SWJCFC Semi-Finals, Soccer & Volleyball tournaments, Jazz, Band, and Choir Concerts, Basketball games, Beauville, and Graduation/Commencement events.)

### **Announcement and Adjournment**

Chairman Phil Judson announced the next Board of Trustees Meeting is Thursday, December 12, 2024 at 10:00 am in Corsicana.

Chairman Phil Judson asked for a motion and second to adjourn the meeting.

*Trustee Richard Aldama made a motion to adjourn the meeting and second by Trustee Loran Seely.*

*The meeting was adjourned at 8:20 p.m.*

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer  
Navarro College Board of Trustee